



NEW YORK CITY CIVIL SERVICE COMMISSION
NEW CRIMINAL COURT BUILDING.

COMMISSIONERS.
EVERETT P. WHEELER, CHAIRMAN.
CHARLES W. WATSON,
J. VAN VECHTEN OLCOTT,
W. BAYARD CUTTING,
WILLIAM J. SCHIEFFELIN,
F. G. IRELAND, CHIEF EXAMINER.
S. WILLIAM BRISCOE,
SECRETARY AND EXECUTIVE OFFICER.

NEW YORK, February 17, 1897. 189

Hon. William L. Strong,
Mayor of New York.

Dear Sir:-

I have the honor to submit to you herewith Monthly
Report of the Secretary of the New York City Civil Service Commis-
sion.

Respectfully,

(Enclosure.)

William Briscoe
Secretary.

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Monthly Reports
Jan - Nov.

2.

Hon. William J. Seward

NEW YORK CITY CIVIL SERVICE COMMISSION

NEW CRIMINAL COURT BUILDING

NEW YORK DECEMBER 12, 1903. 103



NEW YORK CITY CIVIL SERVICE COMMISSION

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SECRETARY AND EXECUTIVE OFFICER.

NEW YORK, February 18, 1897. 189

Hon. William L. Strong,

Mayor of the City of New York,

City Hall, NEW YORK, N. Y.

Dear Sir:

I herewith enclose an amendment to the classification of positions of the Department of Street Improvements, 23d and 24th Wards, for your approval.

Respectfully,

(Enclosure.)

S. William Briscoe
Secretary.



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S. WILLIAM BRISCOE,
SECRETARY AND EXECUTIVE OFFICER.

NEW YORK, February 19, 1897. 189

Hon. William L. Strong,

Mayor of the City of New York,

City Hall, NEW YORK, N. Y.

Dear Sir:-

I herewith present the classification of the Board of Education, as recommended by the New York City Civil Service Commission, after conference with the Board of Education.

Yours respectfully,

*Superintendent
of Buildings
& Thicker out*

S. William Briscoe
Secretary.

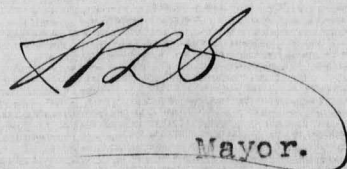
(Enclosures.)

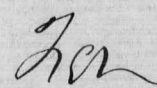
At a meeting of the New York City Civil Service Commission, held January 12, 1897, it was

R E S O L V E D : That this Board recommend to the Mayor that Civil Service Regulation 5 be amended to read as follows:

"Vacancies in positions classified in Schedules B, C, D, E and F, not filled by promotion, shall be filled by selection from those who have passed highest in open competitive examinations, and for no such position shall any non-competitive examination be allowed. This regulation is without prejudice to the provisions of Regulation 31."

The foregoing resolution is hereby approved.


Mayor.


NEW YORK, January 19, 1897.

AT a meeting of the New York City Civil Service Commission, held January 12, 1897, it was

RESOLVED: That this Board recommend to the Mayor that Civil Service Regulation 4 be amended by inserting in the first line thereof, after the word "without" the word "competitive."

The foregoing resolution is hereby approved.

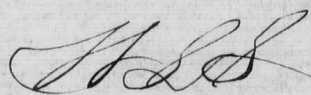
H. L. Shung
Mayor.

Jsh
NEW YORK, ~~January~~ 19th, 1897.

AT a meeting of the New York City Civil Service Commission, held February 16, 1897, it was

RESOLVED: That this Commission recommend to the Mayor that the classification of positions in the Department of Street Improvements be amended by striking from Schedule D the position of Assistant Superintendent. Further, by amending Schedule F by striking therefrom "General Inspector and Foreman" and substituting therefor "General Inspector," "Assistant Superintendent of Maintenance," Superintendent of Maintenance" and "General Superintendent of Maintenance."

The foregoing resolution is hereby approved.



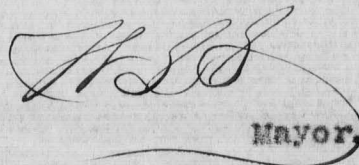
Mayor.

NEW YORK, February 17, 1897.

At a meeting of the New York City Civil Service Commission, held January 12, 1897, it was

R E S O L V E D : That this Commission recommend to the Mayor that Civil Service Regulation 2 be amended by striking from the first line thereof the words "or other" and by adding, after the word "examination" the words "and not included in Schedule G." so that the same shall read, "Schedule A shall include all positions not subject to competitive examination and not included in Schedule G."

The foregoing resolution is hereby approved.


Mayor.

NEW YORK, *Feb 19* January 19, 1897.

Resolutions, 1897

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AT a meeting of the New York City Civil Service Commission, held February 16, 1897, it was

R E S O L V E D : That this Commission recommend to the Mayor that the classification of the Civil Service of the City of New York be amended by adding thereto "Board of Education," and classifying the positions therein as follows:

SCHEDULE A. City Superintendent, ~~School Inspector~~.
" " Subject to non-competitive examination.
Assistant City Superintendent, Supervisor of Special Branches.

SCHEDULE B. Chief Clerk, Deputy Clerk, Clerks, (as graded in Finance Department), Office Boy (or Girl), Chief Supply Clerk, Assistant Supply Clerk, Bookkeeper,

SCHEDULE D. ~~Superintendent of Buildings~~. Deputy Superintendent of Buildings, Engineer's Assistant, Chief Inspector of Buildings and Repairs, Patrol Building Inspector, Building Inspector, Sanitary Inspector, Fuel Inspector, Assistant Draughtsman.

SCHEDULE E. Surgeon.

SCHEDULE F. Stenographer and Typewriter, Attendance Officer, Weighmaster, Janitor (Engineer), Janitor, Messenger, Driver.

SCHEDULE G. Laborer.

The foregoing resolution is hereby approved.

H. L. S.
Mayor


NEW YORK, February 20, 1897.

AT a meeting of the New York City Civil Service Commission, held February 23, 1897, it was

RESOLVED: That this Board recommend to the Mayor that the second clause of subdivision three of Regulation 6, be amended to read as follows:

"In case the applicant resides out of New York City only two of his vouchers need be residents of New York City."

The foregoing resolution is hereby approved.



Mayor.

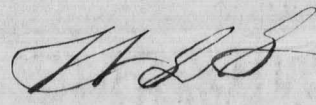
NEW YORK, February 25th, 1897.

AT a meeting of the New York City Civil Service Commission, held February 23, 1897, it was

RESOLVED : That this Commission recommend to the Mayor that Schedule A of the classification of positions in the office of the Commissioners of Accounts be amended by adding thereto "ENGINEER".

RESOLVED : That this Commission recommend to the Mayor that Schedule D of the classification of positions in the office of the Commissioners of Accounts be amended by adding thereto "ASSISTANT ENGINEER".

The foregoing resolutions are hereby approved.


Mayor.

NEW YORK, February 25th, 1897.



COMMISSIONERS.
EVERETT P. WHEELER, CHAIRMAN.
CHARLES W. WATSON,
J. VAN VECHTEN OLCOTT,
W. BAYARD CUTTING,
WILLIAM J. SCHIEFFELIN,
F. G. IRELAND, CHIEF EXAMINER.
S. WILLIAM BRISCOE,
SECRETARY AND EXECUTIVE OFFICER.

NEW YORK CITY CIVIL SERVICE COMMISSION
NEW CRIMINAL COURT BUILDING.

NEW YORK, February 25, 1897. 189

Hon. William L. Strong,

Mayor of the City of New York,

City Hall, NEW YORK, N. Y.

Dear Sir:-

I have the honor to enclose herewith for your approval the following recommendations of the Board, adopted at a meeting held February 23, 1897;

AMENDMENT to Regulation 6, relative to vouchers of applicants.

AMENDMENT to classification of Commissioners of Jurors adding, in Schedule A, position of "Examiner," and in Schedule B, "Assistant Examiner."

Respectfully submitted,

William Briscoe
Secretary

(Enclosures.)



NEW YORK CITY CIVIL SERVICE COMMISSION

NEW CRIMINAL COURT BUILDING.

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F. G. IRELAND, CHIEF EXAMINER.
S. WILLIAM BRISCOE,
SECRETARY AND EXECUTIVE OFFICER.

M.B.

NEW YORK, March 4, 1897

Hon. William L. Strong,

Mayor of the City of New York,

Dear Sir:-

At a meeting of the New York City Civil Service Commission held February 23d 1897, it was resolved that this Board recommend to the Mayor for his approval, the following resolutions, which I herewith submit for your consideration.

Respectfully submitted,

William Briscoe
Secretary.



NEW YORK CITY CIVIL SERVICE COMMISSION

NEW CRIMINAL COURT BUILDING.

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F. G. IRELAND, CHIEF EXAMINER.
S. WILLIAM BRISCOE,
SECRETARY AND EXECUTIVE OFFICER.

M.B.

NEW YORK, March 4th, 1897

Hon. William L. Strong,

Mayor of the City of New York.

Dear Sir:-

I herewith present for your approval classification of positions to be amended by transferring the position of "Axeman" from Schedule G. to Schedule F.; also, the amendment of grading engineers.

Yours respectfully,

William Briscoe
Secretary.



NEW YORK CITY CIVIL SERVICE COMMISSION
NEW CRIMINAL COURT BUILDING.

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F. G. IRELAND, CHIEF EXAMINER.
S. WILLIAM BRISCOE,
SECRETARY AND EXECUTIVE OFFICER.

M.

NEW YORK, March 4th, 1897

Hon. William L. Strong,
Mayor of the City of New York.

Dear Sir:-

I desire to inform you that all of the amendments to the Civil Service Regulations of the City of New York, which were recommended by this Commission and approved by yourself, have been approved and certified to by the New York Civil Service Commission. I herewith present the Regulations as they stand and would request that you issue the usual form of proclamation to be printed with the Regulations.

Yours respectfully,

S. William Briscoe
Secretary.

At a meeting of the New York City Civil Service Commission held February 23d, 1897, it was resolved that this Board recommend to the Mayor

WHEREAS, in the correspondence recently had with the New York Civil Service Reform Association, and a subsequent conference between the Chairman of this Board and the Executive Committee of said Association, the fact has developed that a misunderstanding exists as to the position and action of the Board in reference especially to non-competitive examinations, which it is important to remove, and

WHEREAS, owing to the pressure of business the action of this Board has not always been as explicitly stated in its Minutes as is desirable, and

WHEREAS, this Board does not claim to do more in any case of non-competitive examination than to recommend to the Mayor the appropriate action.

RESOLVED: That, with the approval of the Mayor, the Secretary be instructed to amend the Minutes for 1895 by adding every resolution allowing a non-competitive examination the words, "Subject to the approval of the Mayor."

RESOLVED: That by the words "special examination" as applied to a case of a position classified within the competitive schedules, this Board has intended an examination open to all persons who had filed applications according to law for that position since the last competitive examination therefor.

The foregoing resolutions are hereby approved.

H. S. Shung

MAYOR.

ft
New York, March

1897.

AT a meeting of the New York City Civil Service Commission, held March 3, 1897, it was

RESOLVED: That this Commission recommend to the Mayor that the Civil Service classification of positions be amended by grading engineering positions with a compensation attached to each position, as follows:

POSITION.	GRADE.	MAXIMUM.	MINIMUM.
	<u>First Grade.</u>		
Axeman,		\$ 900.	\$ 720.
	<u>Second Grade.</u>		
Chainman,		\$1,080.	\$ 720.
Rodman,		\$1,200.	\$ 720.
	<u>Third Grade.</u>		
Leveler,		\$1,320.	\$1,080.
	<u>Fourth Grade.</u>		
Engineer Inspector,		\$1,500.	\$1,200.
Computer,		\$1,800.	\$1,200.
Transitman,		\$1,800.	\$1,200.
	<u>Fifth Grade.</u>		
	<u>CLASS 1.</u>		
Assistant Engineer,		\$2,100.	\$1,800.
	<u>CLASS 11.</u>		
Assistant Engineer,		\$3,000.	\$2,400.
	<u>Sixth Grade.</u>		
Principal Assistant Engineer,		\$4,000.	\$3,300.
	<u>Fourth Grade.</u>		
Draughtsman, General,		\$1,500.	\$ 720.
" Arch. or Mechanical,		\$1,200.	\$ 900.
" Topographical,		\$1,800.	\$1,200.
	<u>Fifth Grade.</u>		
Draughtsman, Chief,		\$2,000.	\$1,500.

The foregoing resolution is hereby approved.

HSS
Mayor.

NEW YORK, March 6th, 1897.

AT a meeting of the New York City Civil Service Commission, held March 3, 1897, it was

RESOLVED: That this Commission recommend to the Mayor that the Civil Service classification of positions be amended by transferring the position of "AXEMAN" from Schedule G to Schedule F.

The foregoing resolution is hereby approved.



Mayor.

NEW YORK, MARCH



, 1897.

MONTHLY REPORT OF THE SECRETARY
and
EXTRACTS FROM THE MINUTES OF THE NEW YORK CITY CIVIL SERVICE
COMMISSION.
FEBRUARY, 1897.

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MEETING OF THE COMMISSION, HELD FEBRUARY 2, 1897.

The Chief Examiner submitted the following report for the past month:

<u>EXAMINATIONS.</u>	
Mental (Competitive)	330
Physical, "	<u>116</u>
	452

RESOLVED: That Lynds E. Jones, of No. 131 DeKalb Ave., Brooklyn, who stands first on the eligible list for Civil Service Examiner, with a percentage of 86, be recommended to the Mayor for appointment to that position.

RESOLVED: That the following be stamped in red ink on all Schedule G applications and upon the list of positions in the Labor Bureau issued by this office.

Foremen and Laborers should specify the particular kind of work for which they are qualified, and they will be required to furnish a recommendation from some former employer, as to their ability to perform the work stated in the application.

RESOLVED: That this Commission recommend to the Mayor that the classification of the Civil Service of the City of New York be amended, by adding thereto "Board of Education." and classifying therein the following positions:

*SCHEDULE A.
City Superintendent.
Inspector.

SCHEDULE B.
Chief Clerk,
Deputy Clerk,
Clerks (as graded in Finance Dept.),
Office Boy (or Girl),
Chief Supply Clerk,
Assistant Supply Clerk,
Bookkeeper.

SCHEDULE D.

Superintendent of Buildings,
Deputy Superintendent of Buildings,
Engineer's Assistant,
Chief Inspector of Buildings and Repairs,
Patrol Building Inspector,
Building Inspector,
Sanitary Inspector,
Fuel Inspector,
Assistant Draughtsman.

SCHEDULE F.

Assistant City Superintendent,
Stenographer and Typewriter,
Attendance Officer,
Weighmaster,
Janitor,
Messenger,
Driver,

SCHEDULE G.

Laborers.

RESOLVED: That, in all examinations in which experience is taken into consideration in the general rating, the actual experience of the candidates obtained during the period of temporary employment, shall not be considered in the rating.

RESOLVED: That the Secretary be authorized to write the District Attorney, offering the facilities of our office to hold examinations and constitute eligible lists for his use.

MEETING OF THE COMMISSION, HELD FEBRUARY 9, 1897.

Commissioner Watson brought up matter of Rules for the Guidance of Examiners, which were duly considered, and approved after some amendments.

R U L E S
for

GUIDANCE OF EXAMINERS.

The examination papers of a candidate will be exhibited only to the candidate, or, if requested, to the appointing officer when his name is certified.

A candidate, after receiving notice of his rating may, in person, in the presence of an Examiner or Commissioner or deputed officer of the Commission, inspect his examination papers, and if, in his opinion, injustice has been done him he may, within thirty days after receipt of notice, appeal to the Chief Examiner, specifying in writing particularly and in

detail the cause of the complaint. The Chief Examiner will promptly decide all such appeals and, if his decision is favorable to the appeal, shall report his action to the Commission for its approval.

Re-examination will be granted only in very exceptional cases, when manifest injustice has for any reason been suffered. In such cases the request for re-examination must be accompanied by a written statement of the alleged facts upon which it is based. A simple statement that the applicant did not do himself justice will not be regarded as sufficient ground for allowing a re-examination.

So soon as practicable after the grading of the papers of competitors in any examination they will be advised by mail by the Secretary of the Commission as to their percentage. Prior to that time no inquiries to the Commission, or its officers, will be answered, nor will any letters, explanatory of error presumed to have been made in an examination receive any attention.

Copies of questions used in examinations will not be furnished except in cases where they are published by the Commission for general information.

Questions shall be given out in separate single sheets. No candidate will be permitted to leave the examination room while engaged upon a paper. If he does leave the room, the question sheet upon which he is engaged will be taken up, and will not be returned to him.

Only general explanation as to the exact meaning of questions shall be given candidates, and any such information shall be publicly communicated to all, and not privately to the candidate asking an explanation. No information or aid in solving questions shall be permitted from any source. Any candidate attempting to use a book or manuscript, or to copy from the paper of another candidate, shall not be permitted to continue his examination.

RESOLVED: That Dr. Brown be requested to formulate a system for the examination of Laborers to determine their physical competency.

Commissioner Cutting reported upon the matter referred to him regarding the trade examination, and stated that, in his opinion the examinations were thoroughly practical, and that the charts which were defective and which were given the candidates for correction, were thoroughly to the point, and that a candidate should be able to signify where the defects lay. Further, that he had stated to the Superintendent that it was the desire of the Commission that all examinations should be as practical as possible.

The Chairman presented draft of annual report of the Commission, the preparation of which had been referred to him. Several suggestions were offered, which were accepted, and after due consideration the report was accepted.

A letter was read from Commissioner Haffen, dated Feb'y. 8, 1897, suggesting that the present districting for Laborers in the 23d and 24th Wards be abolished, and that the 23d

and 24th Wards be made one section under Schedule G, from which his Department might select men for appointment.

The Secretary presented a certification from Commr. Haffen, of the Department of Street Improvements, dated Feby. 8, certifying some eighty odd names of persons eligible for promotion to the positions of Assistant Engineer, Transitman and Leveler, and stating that the work of his Department added by the annexation, it would be necessary to appoint thirty new men, and, therefore, it was desirable to have the positions filled as soon as possible.

The Secretary presented the previous requisition from the Department of Street Improvements, calling for Transitmen and Levelers, and stated that the Commission had instructed the Secretary that before filling the same he must be in receipt of a certification from the Department of Street Improvements to the effect that there was no one in the next lower grade eligible for promotion. The Secretary informed the Commission that Commissioner Haffen had stated that he was creating several new engineering corps in his Department and would need approximately thirty or forty men, and that it was essential that he should have these men at once, as the work to which they were to be assigned was to be pushed forward at once, and that if he was forced to wait until he could obtain an eligible list as the result of a competitive examination for promotion, it would be a great detriment to the service.

RESOLVED: That, in the judgment of this Board, upon the facts stated by Commissioner Haffen, the fifth clause of Regulation 52 does not apply because no vacancies have occurred in any position, but there is, on the contrary, the creation of new positions.

A letter was read from the Labor Clerk, requesting instructions as to the rules governing reinstatement of persons in Schedule G who have been suspended or dismissed on account of lack of work or appropriation. It was the opinion of the Commission that persons suspended could be restored to duty without further examination; that persons dismissed would be required to pass a physical examination before reinstatement.

The Secretary presented a letter from the Commr. of Street Cleaning, dated February 3, stating that this Commission would take such measures as may be necessary to have all positions in the force of the Street Cleaning Department classified under the laws relative to appointments in the Civil Service.

Commissioner Watson read a letter which he had received from Commr. Waring, and suggested that Commr. Waring send us his present eligible lists as they exist.

The Secretary stated that he had communicated with the Health Department, as per instruction of the Commission, and that President Wilson requested that some definite steps should be taken by this Commission in the matter of restricting for Medical School inspectors, as the Civil Service

law and the resolution of the Board of Estimate and Apportionment were contradictory, and if he complied with the Civil Service law the appointees could not be compensated according to the resolution of the Board of Estimate and Apportionment.

MEETING OF THE COMMISSION, HELD FEBRUARY 16, 1897.

President James R. Sheffield, of the Fire Department, was present by invitation of the Commission, in relation to his communication of February 15, concerning the examination for Chief of Battalion.

President Sheffield stated that he had been informed that this Commission, in rating candidates for promotion to the position of Chief of Battalion had not taken into consideration the ratings in the examinations held by the Commissioners.

The matter was laid on the table for further consideration, and President Sheffield retired.

Commissioner Watson stated that in some instances there were discrepancies between the Fire Department rating on Record and that of the Civil Service Examiners.

RESOLVED: That the Chief Examiner be requested to explain these discrepancies, such, for example, as the ratings on Record of candidates Binns and Kruger, whose marks on Record, as given by this Board correspond, although the information from the Fire Department is apparently different.

By invitation, Mr. E. Ellery Anderson, Chairman of the Committee on By-Laws and Legislation of the Board of Education, was present to discuss the proposed classification of the Board of Education.

Mr. Anderson stated that it was the opinion of the Board of Education that the positions of City Superintendent, Assistant Superintendent, Supervisors of Special Branches (German, French, Cooking, Kindergarten, etc.) and Superintendent of School Buildings, should be classified in Schedule A.

Mr. Anderson retired, and the matter was laid on the table for further consideration.

RESOLVED: That this Board recommend to the Mayor that the classification of positions in the Department of Street Improvements be amended by striking from Schedule D the position of Assistant Superintendent, and by amending Schedule F where it reads "General Inspector and Foreman" so that it shall read "General Inspector", and that the positions shall be graded as General Inspector, Assistant Superintendent of Maintenance, Superintendent of Maintenance and General Superintendent of Maintenance.

Commissioner Olcott submitted a report in the matter of creating eligible lists in accordance with the resolution of the Board of Estimate and Apportionment for the position of Medical School Inspector, referred to him at the last meeting.

The same was laid on the table, and the Secretary directed to communicate with the Corporation Counsel requesting his opinion as to the right of this Commission to make the division suggested in President Wilson's letter of February 1.

The Secretary stated that he had referred the matter of Weighmaster, in the Fire Department, to the Chief Examiner, to determine whether there were any eligible lists from which certification for this position might properly be made, and that the Chief Examiner reported that in those lists in which the general examination had determined that the men who passed were competent to perform the work, there was nothing given in the examination which was adapted particularly to determine their fitness to perform the duties of Weighmaster.

RESOLVED: That the Chief Examiner be directed to formulate some plan by which, hereafter, fitness for positions which are similar in their requirements shall be determined by one examination, as far as practicable.

MEETING OF THE COMMISSION, HELD FEBRUARY 18, 1897.

The question of adopting a new system for determining the physical qualifications of Laborers was then discussed, and a communication was read from Dr. A. H. Brown, Medical Examiner, offering several suggestions.

RESOLVED: That the system as presented by Dr. Brown be accepted, and he be requested to prepare a system of calisthenic movements to be given the candidates. Further, that he should be given full power to act in the matter.

The question of the classification of the Board of Education was then brought up for discussion.

The Secretary read to the Commission the minutes of the Executive Committee on Laws and Legislation of the Board of Education, which had been approved by the Board of Education. The recommendation of the Committee concerning the classification recommended that the positions of City Superintendent, Assistant City Superintendent, Supervisors of Special Branches and Building Superintendent be classified in Schedule A, and that the remainder of the classification as proposed by the Civil Service Commission be approved, and also presented a form of certificate to be attached to the pay rolls as to the compliance with Civil Service laws.

A letter was also read from the Chairman, relative to the classification of the Board of Education. The classification of the position of Building Superintendent was first discussed, and after due consideration it was

Resolved, That this Commission saw no reason for the change in classification of Building Superintendent, and that the classification as presented was proper.

The classification of the Assistant City Superintendents and the Supervisors of Special Branches was then discussed, and after due consideration, it was

RESOLVED: That this Commission recommend to the Mayor that Schedule A of the classification of the Board of Education be amended, to read as follows,

SCHEDULE A. City Superintendent,
" " Subject to non-competitive examination.
Assistant City Superintendent, Supervisor
of Special Branches.

RESOLVED: That Schedule F of the classification of the Board of Education be amended by striking therefrom, "Assistant City Superintendent."

The Secretary requested the Commission to pass a resolution authorizing him to accept the certificate and to pass the pay rolls of the Board of Education.

RESOLVED: That the Secretary be authorized to accept the certification as presented in the report of the Executive Committee, and adopted by the Board of Education, as evidence that appointments and promotions had been made in compliance with the Civil Service provision of the Constitution before the classification of the Mayor shall take effect; provided, that in case any legal proceedings be taken to test the validity of any such appointment the Secretary shall give no certificate in such case until the decision of the Court.

MEETING OF THE COMMISSION, HELD FEBRUARY 23, 1897.

The resolutions submitted by the Chairman, relative to non-competitive examinations and laid on the table January 5, were then considered.

After some discussion the following resolutions were adopted. Commissioner Schieffelin was absent when the vote was taken, and Commissioner Cutting was excused from voting on the ground that the corrections proposed to be made were to be made in the minutes of meetings of the Board which were held before Mr. Cutting became a Commissioner.

WHEREAS in the correspondence recently had with the New York Civil Service Reform Association, and a subsequent conference between the Chairman of this Board and the Executive Committee of said Association, the fact has developed that a misunderstanding exists as to the position and action of the Board in reference especially to non-competitive examinations, which it is important to remove, and

WHEREAS owing to the pressure of business the action of this Board has not always been as explicitly stated in the Minutes as is desirable, and

WHEREAS this Board does not claim and never has claimed to do more in any case of non-competitive examination than to recommend to the Mayor the appropriate action,

RESOLVED: That, with the approval of the Mayor, the Secretary be instructed to amend the Minutes for 1896 by adding to every resolution allowing a non-competitive examination the words,

"Subject to the approval of the Mayor."

RESOLVED: That by the words "special examination" as applied to the case of a position classified within the competitive schedules, this Board has always intended an examination open to all persons who had filed applications according to law for that position since the last competitive examination therefor.

RESOLVED: That the Commissioners of the Fire Department be requested to return to this Commission the certification for Chief of Battalion, dated February 11, 1897, in order that we may further consider it.

RESOLVED: That the Chief Examiner be requested to attend at the next meeting of the Commission, and that this matter be made a special order for that evening; and that the Secretary be requested to have present all the resolutions which we have adopted, and bring with him the papers upon which the Chief Examiner based his ratings.

The Secretary reported that the Mayor had approved the classification of the Board of Education, as recommended by this Board, with the exception of the position of "Superintendent of Buildings," upon which he had taken no action as yet.

A communication was read from E. Ellery Anderson, dated February 20, 1897, presenting a list of appointments made by the Board of Education since January 1, 1895.

The Secretary reported that all amendments to the Regulations recommended by the Commission had been approved by the Mayor and forwarded to the N. Y. Civil Service Commission which would meet and take action on same February 26,

A communication was presented from the Commissioner of Accounts, dated February 5, requesting that, for the better prosecution of the work of that Department, this Commission amend the classification of positions in the office of the Commissioners of Accounts by classifying in Schedule A the position of "Engineer" he being a member of the detective force engaged in the secret service work, and that Schedule D be amended by adding thereto "Assistant Engineer."

RESOLVED: That this Commission recommend to the Mayor that Schedule A of the classification of positions in the office of the Commissioner of ~~XXXXX~~ Accounts be amended, by adding thereto "Engineer."

RESOLVED: That this Commission recommend to the Mayor that Schedule D of the classification of positions in the office of the Commissioners of Accounts be amended, by adding thereto "Assistant Engineer."

The Chairman stated that the Mayor desired the Commission to reconsider their action regarding the eligible lists of Medical School Inspectors as to the question of arranging the lists according to the school districts.

RESOLVED: That the Secretary be instructed to inform the Mayor that this Commission asked the opinion of the Corporation Counsel in the matter, and has not yet received the same.

The communication of the Department of Street Improvements, requesting the abolishment of the districts in the 23d and 24th Wards, was then considered.

The Secretary submitted a proposed resolution, as per instruction of the Commission, relative to the districting of the 23d and 24th Wards, as follows:

RESOLVED: That the districting of the 23d and 24th Wards be abolished.

RESOLVED: That, in the interest of the public service and for the convenience of registration and certification of Laborers the City of New York shall be divided into two districts, as follows:

DISTRICT 1. That portion of the City lying south of the Harlem River and Spuyten Duyvil Creek.

DISTRICT 11. That portion of the City lying north of the Harlem River and Spuyten Duyvil Creek.

69
Further, that persons registered and who reside in the above districts shall be certified for employment in accordance with this rule and pursuant to the provisions of Regulation 67 of the Civil Service Regulations. Further that this resolution shall apply to common Laborer only.

RESOLVED: That the resolutions as submitted by the Secretary be adopted.

A communication was read from the Labor Clerk, requesting that a resolution be passed prohibiting persons who fail in examination in the Labor Bureau from making application within one year from the time of such examination.

RESOLVED: That a person who is rejected in the physical examination shall not be allowed to make application for a re-examination within one year from the date of examination. Further, that a person who fails to pass the trade examination shall not be allowed to make application for a re-examination within one year from the date of examination.

The Secretary stated that the work of the office had largely increased, and was more than the present force could attend to, and, therefore, recommended the employment of a Junior Clerk, at a salary of \$40. per month.

RESOLVED: That this Commission recommend to the Mayor for appointment as JUNIOR CLERK, Charles J. Fitzpatrick, of No. 217 East 57th Street, who stands first on the eligible list for said position, with a percentage of 97.20, at a salary of \$40. per month.

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The following mental examinations were held during the month:

Laboratory Attendant (Health Dept); Apothecary; Assistant Apothecary; Messenger (Building Department); Stenographer and Typewriter; Building Inspector of Iron and Steel Construction; Chief Medical School Inspector (Health Department); Examiner (Law Department); Engineer Inspector of Regulating, Grading and Paving; Superintendent of Buildings (Fire Department); Mason-Building Inspector; Bridge Engineer and Draughtsman (Department of Street Improvements, 23d and 24th Wards); Clerk (indexing and copying); Rodman and Chainman; Civil Service Examiner (Medical); Leveler, Transitman and Assistant Engineer (promotion, Department of Street Improvements, 23d and 24th Wards).

The following physical examinations were held during the month:

Fireman (Volunteer);
Park Policeman.

The above examinations may be divided as follows:

Mental (Competitive)	417
" (Promotion)	65
Physical, (Competitive)	45
	<u>527</u>

The following eligible lists were prepared during the month:

POSITION.	NO. EXAMINED.	NO. ON LIST.
Court Stenographer,	23	8
Inspector of Orderlies,	9	7
Orderlies,	18	12
Promotion, 2nd Grade Clerk, Dock Dept.,	3	1
Examiner, Civil Service Comm.,	18	11
Medical Bath Attendant,	2	1
Chief of Battalion,	27	8
Laboratory Attendant,	6	4
Apothecary,	2	1
Assistant Apothecary,	4	1
Medical School Insp. (promotion)	1	1
Apothecary,	2	0
Fireman, (Uniformed)	95	54
Property Clerk, Dock Department,	28	11
Clerk (Mss. & Indexing),	12	1
	<u>250</u>	<u>121</u>

Appointments, etc. during the month were as follows:

Appointments,52
Resignations,24
Dismissals,16
Promotions,	5
Transfers,	0
Reinstatements,	4

LABOR BUREAU.

Applications on file,	12,294
Applications filed during the month,	490
Appointments,	44
Resignations,	1
Promotions,	12
Reinstatements,	4
Examined at Trade School,	16

THE EXPENSE ACCOUNT FOR THE MONTH IS AS FOLLOWS:

Office Staff, Clerks,	\$ 732.53	¹³ / ₃
" " Examiners,	1,088.65	²³ / ₃
" " Labor Bureau,	315.00	
TOTAL,	\$2,136.19	

Incidental Expenses---messenger, postage, telephone service, etc.,	\$ 213.08
GRAND TOTAL,	\$2,349.27

Balance in Appropriation,	\$27849.52
Total expenditures for February,	2349.27
BALANCE, MARCH 1, 1897,	\$25500.25

Feb.

(3)

Est. 1900-01

Balance forward

Total expense

Balance forward

EXHIBIT 31



NEW YORK CITY CIVIL SERVICE COMMISSION

NEW CRIMINAL COURT BUILDING.

COMMISSIONERS.
EVERETT P. WHEELER, CHAIRMAN.
CHARLES W. WATSON,
J. VAN VECHTEN OLCOTT,
W. AYARD CUTTING,
WILLIAM J. SCHIEFFELIN,
F. G. IRELAND, CHIEF EXAMINER.
S. WILLIAM BRISCOE,
SECRETARY AND EXECUTIVE OFFICER.

NEW YORK, March 10, 1897. 189

Hon. William L. Strong,

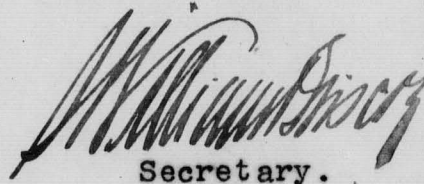
Mayor of the City of New York,

No. 2 City Hall, NEW YORK, N. Y.

Dear Sir:-

I have the honor to submit herewith the Annual Report of
the New York City Civil Service Commission for 1896; also the
Monthly Report of the Secretary for February, 1897.

Respectfully,


Secretary.

(Enclosures.)

Feb.

HON. WILLIAM F. BRONX.

Mayor of the City of New York.

NEW YORK March 10, 1937.

NEW CRIMINAL COURT BUILDING

NEW YORK CITY CIVIL SERVICE COMMISSION



NEW YORK CITY CIVIL SERVICE COMMISSION

NEW CRIMINAL COURT BUILDING.

COMMISSIONERS.
EVERETT P. WHEELER, CHAIRMAN.
CHARLES W. WATSON,
J. VAN VECHTEN OLCOTT,
W. BYARD CUTTING,
WILLIAM J. SCHIEFFELIN,
F. G. IRELAND, CHIEF EXAMINER.
S. WILLIAM BRISCOE,
SECRETARY AND EXECUTIVE OFFICER.

NEW YORK, March 15, 1897. 189

Hon. William L. Strong,

Mayor of the City of New York,

City Hall, NEW YORK, N. Y.

Dear Sir:-

I have the honor to submit herewith, for your approval several resolutions adopted by the Commission, at a meeting held on the 9th instant, as follows:

Resolution recommending transfer of position of Pilot to Schedule A from Schedule F.

Resolutions recommending transfer to Schedule D, Part 1, of Superintendent and Assistant Superintendent of the New York City Training School, etc.

Respectfully submitted,

S. William Briscoe
Secretary.

Dr. L. L. Danforth,
35 West 51st Street.

March 16 1896

Col
Hon

William Stoney
Mayor.

Dear Sir: - I write this note
in behalf of my friend and patient
Mr. Charles H. Kasmell. Civil Engineer
who is a candidate on the Civil list -
Mr Kasmell as you know is an octogenarian
but he has few of the infirmities of his
age - He is rarely sick and his mind
is wonderfully clear, In the line of
his profession I do not see but that it
is as clear as it ever was - I call upon
him occasionally, and always find him
at work, revising his "Manual"
He certainly is not affected physically
to an extent to preclude office or mental
work, You can safely authorize his
name being placed on the Civil list

as eligible for examination
I have been his physician for 15 or 18 years
and know him well.

I am Respectfully,

L. L. Davenport M.D.

March 18

5.



NEW YORK CITY CIVIL SERVICE COMMISSION
NEW CRIMINAL COURT BUILDING.

COMMISSIONERS.
EVERETT P. WHEELER, CHAIRMAN.
CHARLES W. WATSON,
J. VAN VECHTEN OLCOTT,
W. BYARD CUTTING,
WILLIAM J. SCHIEFFELIN,
F. G. IRELAND, CHIEF EXAMINER.
S. WILLIAM BRISCOE,
SECRETARY AND EXECUTIVE OFFICER.

NEW YORK, March 18, 1897. 189

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Job E. Hedges, Esq.,

No. 6 City Hall, N.Y.

Dear Sir:-

I beg to acknowledge receipt of your communication dated March 17, enclosing communication addressed to Hon. William L. Strong, dated March 16, 1896, from Dr. L. L. Danforth, in behalf of Mr. Charles H. Haswell, Civil Engineer, candidate for examination under Civil Service.

Replying to your communication, I desire to furnish you with the records of this office in re Mr. Haswell.

Charles Haynes Haswell, 324 West 75th Street, filed application November 13, 1896, for the position of Building Inspector of Iron and Steel Construction. Notified to appear for examination February 1, 1897. Reported for examination February 8, 1897. Examined physically by Dr. A. H. Brown, Medical Examiner. Diagnosis, "Hernia, slightly hard of hearing, near-sighted, general debility." --- Rejected. A. H. Brown,
Medical Examiner.

In rejecting Mr. Haswell this Commission does not affirm that Mr. Haswell is not capable theoretically of determining the

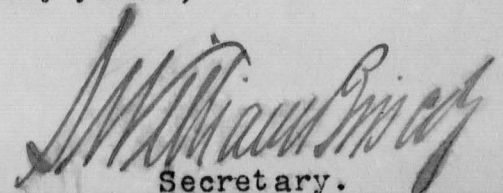
(J. E. H. 2)

good or bad qualities of iron and steel construction. The reasons for his rejection were on the ground that he was practically incompetent from a physical standpoint to act as Building Inspector of Iron and Steel Construction inasmuch as inspectors are required to climb ladders, and walk planks and girders, and in fact go to any part of a building where construction work is being carried on, irrespective of the height of the Building. This is a requirement specifically called for by the Building Department, and Hon. Stevenson Constable has stated that he does not wish this Commission to certify to him any person who is not able to fully perform the requirements attached to the position of Inspector.

We have no doubt that Mr. Haswell would be most serviceable in making inspections of material on the ground, but I think you will fully appreciate the point that we cannot make a division line between two classes of persons, those who can climb and those who cannot.

I should be most pleased to have Mr. Haswell call to see me at this office and will gladly confer with him as to other engineering positions for which we hold examinations, and we should be very glad to accept his application where the requirements are not so severe. Respectfully submitting the above,

I remain, Respectfully yours,


Secretary.



NEW YORK CITY CIVIL SERVICE COMMISSION
NEW CRIMINAL COURT BUILDING.

COMMISSIONERS.
EVERETT P. WHEELER, CHAIRMAN.
CHARLES W. WATSON,
J. VAN VECHTEN OLCOTT,
W. BAYARD CUTTING,
WILLIAM J. SCHIEFFELIN,
F. G. IRELAND, CHIEF EXAMINER.
S. WILLIAM BRISCOE,
SECRETARY AND EXECUTIVE OFFICER.

NEW YORK, March 20, 1897. 1897

Hon. William L. Strong,
Mayor of the City of New York,
City Hall, NEW YORK, N. Y.

Dear Sir:-

I have the honor to enclose herewith, for your approval,
a resolution adopted by the Commission, at a meeting held on the
16th instant, the object of which is to make Regulation 30 conform
to Regulation 7, of the Civil Service Regulations.

Respectfully,

Secretary.

(Enclosures.)

AT a meeting of the New York City Civil Service Commission, held March 9 , 1897 , it was

RESOLVED: That this Commission recommend to the Mayor that the Civil Service classification of positions be amended by transferring from Schedule B to Schedule A the position of Pilot.

The foregoing resolution is hereby approved.



Mayor.

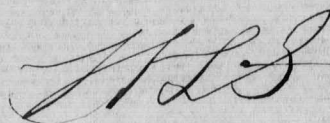
NEW YORK, March 20th, 1897.

At a meeting of the New York City Civil Service Commission, held March 9, 1897, it was

RESOLVED: That this Commission recommend to the Mayor the transfer to Schedule D, Part 1, the positions of Superintendent and Assistant Superintendent of the New York City Training School.

RESOLVED: That inasmuch as mathematics form no part of the technical knowledge required for the position to be filled, in the judgment of this Commission clause 3 of the last paragraph of Regulation 30 (old number) is inapplicable to the examination for the positions mentioned in the foregoing resolution.

The foregoing resolutions are hereby approved.



Mayor.


NEW YORK, March 20th, 1897.

AT a meeting of the New York City Civil Service Commission, held March 16, 1897, it was

RESOLVED: That this Commission recommend to the Mayor to amend Regulation 30, so as to conform its language to that of Regulation 7, so as to read as follows:

"No person shall be admitted as a competitor for appointment to any of the superior positions in Schedule D "(being Part 1 of the classification hereto annexed) who "shall not present to the Examining Board satisfactory evidence that he has received a diploma or certificate from "some reputable institution showing that he has pursued in "such institution, with credit for two years, a course of "study adapted to qualify him for the position which he "seeks, or for which his appointment is desired."

The foregoing resolution is hereby approved.


Mayor.

NEW YORK, March 20th, 1897.



NEW YORK CITY CIVIL SERVICE COMMISSION
NEW CRIMINAL COURT BUILDING.

COMMISSIONERS:
EVERETT P. WHEELER, CHAIRMAN
CHARLES W. WATSON,
J. VAN VECHTEN OLCOTT,
W. BAYARD CUTTING,
WILLIAM J. SCHIEFFELIN,
F. G. IRELAND, CHIEF EXAMINER.
S. WILLIAM BRISCOE,
SECRETARY AND EXECUTIVE OFFICER.

NEW YORK, March 29, 1897. 189

Hon. William L. Strong,

Mayor of the City of New York,

City Hall, NEW YORK, N. Y.

Dear Sir:-

I have the honor to enclose herewith, for your approval, recommendation of the Commission, adopted at a meeting held on the 25th instant, that Mr. Henry K. Spaulding, who stands first on the eligible list for Civil Service Examiner, be appointed as such.

Respectfully submitted,

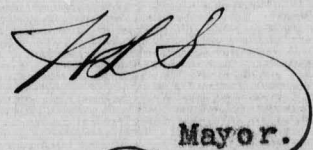
S. William Briscoe
Secretary.


(Enclosure.)

At a meeting of the New York City Civil Service Commission, held March 25, 1897, it was

RESOLVED: That this Commission recommend to the Mayor that HENRY K. SPAULDING, of No. 102 West 93d Street, who stands No. 1 on the eligible list for Civil Service Examiner, with a percentage of 84.20, be appointed to that position.

The foregoing resolution is hereby approved.


Mayor.


NEW YORK, March 29, 1897.

MONTHLY REPORT OF THE SECRETARY

and

EXTRACTS FROM THE MINUTES OF THE NEW YORK CITY CIVIL SERVICE
COMMISSION.

MARCH, 1897.

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MEETING OF THE COMMISSION, HELD MARCH 3, 1897 .

WHEREAS this Commission is in full sympathy with the spirit which finds expression in the Constitutional mandate that appointments and promotions in the Civil Service of the City shall be made according to merit and fitness to be ascertained as far as practicable by examinations, which, so far as practicable, shall be competitive; and

WHEREAS the experience of the Commission and its Examiners has convinced it, in the light of additional knowledge, that in certain instances where it had decided that competitive examinations were not practicable to ascertain merit and fitness, and had therefore permitted non-competitive examinations, competitive examinations are now practicable; and

WHEREAS in some of said cases the circumstances which led the Commission to advise that a competitive examination was not practicable to ascertain merit and fitness, were temporary in their nature and not likely to occur again; and

WHEREAS the Commission does not regard such action on its part in the past as constituting a precedent, but deems it for the best interests of the public service that in every case of a vacancy in such service which occurs in any position not classified under Schedule A competitive examination should be had; and

WHEREAS the Commission does not claim the right to exempt from competitive examinations in particular instances candidates for offices which are classified competitively:

THEREFORE, The Commission, in order the better to carry out the foregoing declarations, recommended to the Mayor in January, 1897, certain amendments to the Regulations for the Civil Service of the City which have since been prescribed and established by him with the approval of the New York State Civil Service Commission, and now makes this entry upon its minutes.

A letter was read from the President of the Fire Department, dated February 26, in response to communication of this Board of February 24, requesting return of certification for Chief of Battalion, the President of the Fire Department stating that before complying with said request, he desired to be informed if any changes were contemplated in the ratings of the candidates.

The Chairman was requested to reply to the letter of the Fire Department that this Commission desired to reconsider its action with reference to the rating of the candidates for record.

The Secretary presented an arrangement of the Regulations, as approved by Commissioners Watson and Cutting, which was approved.

The Secretary reported that the N. Y. Civil Service Commission had approved all amendments to the Regulations adopted by the Commission and approved by the Mayor.

Chief Examiner Ireland submitted report of candidates examined during February, 1897, as follows:

Mental, competitive,	417
" promotion,	65
Physical, competitive,	45
	<hr/> 527

A letter was presented from the Women's Auxiliary to the Civil Service Reform Association, requesting this Commission "to allow any reputable citizen free access to the records of all persons placed on any eligible list."

RESOLVED: That the Secretary be instructed to inform the Women's Auxiliary to the N. Y. Civil Service Reform Association, in answer to their communication of February 26, 1897, that certain practical inconveniences have been found to result from the system of opening the records of the office to the inspection of all citizens, and thinks, on the whole, that it is better to have application made in each particular case. The Secretary was authorized to furnish the desired information in the cases of Bernard Clark and S. T. McTanney.

RESOLVED: In all cases where requisition is made for Laborer with special qualifications, the Labor Clerk, in filling same, shall be instructed to determine, first, whether the qualifications are covered by any subdivision, and, if such be the case, he shall ascertain if any one registered upon the eligible list of that subdivision is willing to accept the position as stated in the requisition. If so, he shall certify the one standing highest on the list. Should no one be willing to accept the position then, and then only, shall certification be made from the subdivision of common Laborer.

The Secretary reported that since the classification of the positions of Skilled Helper and Hospital Orderly in the Department of Public Charities there had been practically no appointments to those positions.

The Chairman submitted a communication from Firemen William Gorman and William F. McCann, dated March 3, requesting that the time of expiration of those on the eligible list for Assistant Foreman whose percentage is over 90 and whose eligibility expires March 13, be extended to April 21, 1897.

RESOLVED: That the request of Messrs. Gorman and McCann be granted, and the Secretary directed to extend the eligible list accordingly.

The Secretary presented an opinion from the Corporation Counsel, dated February 24, stating that he considered that "there is nothing in the Constitution or law of this State, which prohibits the fixation of the residential requirement in appointments of this character, and that if such requirement be reasonable, as I conceive it to be in this case, and be adopted in good faith, as I know it to be, I can see no legal reason why the certification should not be made in the manner provided for by the resolution of the Board of Estimate and Apportionment.

RESOLVED: That, in compliance with opinion of Corporation Counsel, the Secretary be requested to make a separate eligible list for each school district.

RESOLVED: That examinations be called for the districts in which there is no one eligible for Medical School Inspectors.

RESOLVED: That all persons eligible for the position of Medical School Inspector be informed that the requisition is for candidates from the school districts of which they are resident, and that they be requested to notify the Secretary of their residence for the purpose of meeting its requirements.

RESOLVED: That this Commission recommend to the Mayor that the Civil Service classification of positions be amended by grading engineering positions with a compensation attached to each position, as follows:

POSITION.	GRADE.	MAXIMUM.	MINIMUM.
	<u>First Grade.</u>		
Axeman,		\$ 900.	\$ 720.
	<u>Second Grade.</u>		
Chainman,		1,080.	720.
Rodman,		1,200.	720.
	<u>Third Grade.</u>		
Leveler,		1,320.	1,080.
	<u>Fourth Grade.</u>		
Engineer Inspector,		1,500.	1,200.
Computer,		1,800.	1,200.
Transitman,		1,800.	1,200.
	<u>Fifth Grade.</u>		
	<u>CLASS 1.</u>		
Assistant Engineer,		2,100.	1,800.
	<u>CLASS 11.</u>		
Assistant Engineer,		3,000.	2,400.

<u>Sixth Grade.</u>		
Principal Assistant Engineer,	\$4,000.	\$3,300.
<u>Fourth Grade.</u>		
Draughtsman, General,	1,500.	720.
" Arch. or Mechanical,	1,200	900.
" " Topographical,	1,800.	1,200.
<u>Fifth Grade.</u>		
Draughtsman, Chief,	2,000.	1,500.

Dr. Brown submitted to the Commission the following system for the physical examination for Laborers, which was adopted:

The physical qualifications of Laborers and Mechanics shall be determined by the Medical Examiner, who shall subject the candidates to the following tests:

Examination of eye-sight, hearing, heart, lungs and certain movements to determine the mobility of the joints.

Any evidence of alcoholism, hernia, enlarged or inflamed joints, obesity, senility or acute chronic diseases which will render the applicant unfit to perform the duties of the position applied for shall be good causes for rejection.

RESOLVED: That all persons registered in the Labor Bureau shall be notified to appear for a physical re-examination under the new system.

RESOLVED: That this Commission recommend to the Mayor that the Civil Service classification of positions be amended by transferring the position of "Axeman" from Schedule G to F.

A letter was read from C. B. Wheeler, Chairman of the Civil Service Commission of Buffalo, N.Y., suggesting a conference of Civil Service Commissions of the State to "discuss methods and exchange ideas upon the best modes of discharging the duties of their office . . . discussing the features and provisions of a general Civil Service bill with a view of drafting some measure which could be submitted to the Legislature for its consideration."

The Chairman was requested to write the Chairman of the Buffalo Commission that the bill before the Legislature at present embodies the views of this Commission, etc.

A communication was presented from George McAneny, Secretary N. Y. Civil Service Reform Association, dated March 2, relative to act before the Legislature to legalize the appointment on the Park Police force of Isaac C. Tyson.

MEETING OF THE COMMISSION, HELD MARCH 9, 1897.

RESOLVED: That the following clause be substituted for the first sentence of the last rule for the guidance of Examiners:

"No information will be given to candidates individually: necessary questions will be answered from the platform."

RESOLVED: That the last paragraph of Regulation 8 be stricken out inasmuch as the same is provided for under the recent amendment to Regulation 23.

RESOLVED: That no application for the position of Office Boy (or Girl) shall be received from any person who is above the age of eighteen.

RESOLVED: That the Secretary be authorized to transfer the grading of clerkships from the classification of the Finance Department to Appendix III; also the grading of engineering positions from the several Departments to Appendix III.

RESOLVED: That this Commission recommend to the Mayor that the Civil Service classification of positions be amended by transferring from Schedule F to Schedule A the position of PILOT.

RESOLVED: That this Commission recommend to the Mayor to transfer to Schedule D, Part 1, the positions of Superintendent and Assistant Superintendent of the New York City Training School.

RESOLVED: That inasmuch as mathematics form no part of the technical knowledge required for the position to be filled, in the judgment of this Commission clause 3 of the last paragraph of Regulation 30 (old number) is inapplicable to the examination for the positions mentioned in the foregoing resolution.

RESOLVED: That, in transmitting these Regulations in the new and revised form and the revised classification, to the State Civil Service Commission, the form of letter submitted by Commission Watson, as follows, be sent therewith:

You have heretofore been notified of the classifications by piecemeal. As we have now re-arranged our regulations we append to the copy which we herewith transmit, a copy of the classification as it is now in force.

Commissioner Watson stated, with regard to the certification of Medical School Inspectors that the districting system of dividing the eligible list had been found to result most unsatisfactorily, and that President Wilson desired to reconsider the whole matter before making appointments.

The Secretary recommended that the date of expiration of those persons on the eligible list for Foreman, Fire Department, whose percentage was above 90, be extended to April 21, 1897, as their case was identical to that of Assistant Foreman, acted upon at the last meeting.

RESOLVED: That the time of expiration of those persons on the eligible list for Foreman, Fire Department, whose percentage is ~~xxx~~ 90 or over be extended to April 21, 1897.

RESOLVED: That the eligible lists for Dredging Inspector, Inspector of Electrical Wires and Appliances expiring March 3 and 23 respectively, be extended for six months.

RESOLVED: That the present eligible list for Messenger expiring March 17, 1897, be extended six months, or until a new eligible list is ready.

MEETING OF THE COMMISSION, HELD MARCH 16, 1897.

Commissioner Watson reported for the Committee of Two appointed to report on the legality of transferring to this Commission the eligible lists for the uniformed force of the Street Cleaning Department, stating that the Committee had conferred with the Commissioner of Street Cleaning, who said that the Corporation Counsel had advised him that, under the existing law, he could not divide the responsibility, but must provide his own eligible lists for the uniformed force.

The Chairman called attention to the statement made by General Collis in his communication of March 15, that "there is no person upon your eligible list at present who is qualified for his place" (Keeper of Aqueduct).

RESOLVED: That this statement be referred to the Chief Examiner, and that the Secretary be instructed to inform the Commission of Public Works that if he has any specifications to make in reference to this charge, which we consider a serious one, that we shall be glad to receive them.

The Secretary submitted a communication from the President of the Fire Department, dated March 12, enclosing the certification of this Board for the position of Chief of Battalion.

The following preamble and resolution was adopted:

WHEREAS a complaint of injustice on the part of the Examiner in Chief of the Civil Service Commission in the ratings in the matter of the examination for promotion from Foreman to Chief of Battalion in the uniformed force of the Fire Department has been made to this Commission, and been considered by it, and

WHEREAS the Commissioners of the Fire Department have stated to this Commission that in making the return to this Commission of the character, conduct and efficiency of the several candidates for promotion pursuant to Regulation 26 they were guided by their own personal observation of the character and conduct of the candidates in reference to the subjects marked in Regulation 26, "8, 9, 11 and 16."

RESOLVED: That the complaint be sustained, and that this Commission adopt the report made to it by the Commissioners of the Fire Department upon said subjects, and direct the Chief Examiner to revise the marking and grading on the papers accordingly.

The Secretary stated that the Board of Estimate and Apportionment had amended its resolution providing for Medical School Inspectors, so that the Inspectors were not required to reside in the districts to which they were assigned.

The Secretary was instructed to certify in accordance with the provisions of Regulation 16 and to accept the record of County Clerk's Office in lieu of certificate to practice medicine, from Medical School Inspectors.

RESOLVED: That this Commission recommend to the Mayor to amend Regulation 30, so as to conform its language to that of Regulation 7, so as to read as follows:

"No person shall be admitted as a competitor for appointment to any of the superior positions in Schedule D (being Part 1 of the classification hereto annexed) who shall not present to the Examining Board satisfactory evidence that he has received a diploma or certificate from some reputable institution showing that he has pursued in such institution, with credit for two years, a course of study adapted to qualify him for the position which he seeks, or for which his appointment is desired."

RESOLVED: That the Secretary be instructed to report to the Commission, from time to time, all instances where such evidence has been received.

The Secretary stated that, in accordance with instructions of the Commission, the three laborers whom the Commissioner of Public Works desired to promote to the position of Calker had been examined at the Trade School for that position, and that but one had passed. The Secretary reported that the Superintendent of the Trade School had stated that "he was rather astounded at the poor material sent there for examination for promotion---that the candidates did not seem to know anything whatever about the business."

On motion, the Secretary was instructed to quote to the Commissioner of Public Works for his information, the statement of the Trade School Superintendent.

A letter was presented from the Commissioner of Public Works, dated February 26, asking for permission to reinstate Michael Costello as Paver in that Department, together with a letter from the Water Purveyor; Mr. Costello having been dismissed for intoxication September 27, 1895.

The Secretary was requested to inform the Commissioner of Public Works that, under Regulation 39, this Commission could take no action in the matter.

A letter was presented from the Chief Examiner recommending the appointment of another Civil Service Examiner.

It was moved, seconded and carried that Commissioner Schieffelin be appointed a Committee of One to ascertain from the Chief Examiner in reference to the present engagements of the different Examiners in the matter of examinations.

A communication was presented from the Department of Public Charities, dated March 12, requesting that Mr. Frederick E. Bauer be granted an examination for promotion to the position of Superintendent of Out-Door Poor, vice William Blake, deceased.

The Secretary was instructed to call the attention of the Department of Public Charities to the rule governing promotions, and request them to inform us of the persons eligible for promotion under such rules, and that an examination will then be called for the position.

MEETING OF THE COMMISSION, HELD MARCH 25, 1897.

RESOLVED: That this Commission recommend to the Mayor that Henry K. Spaulding, of No. 102 West 93d Street, who stands No. 1 on the eligible list for Civil Service Examiner, with a percentage of 84.20, be appointed to that position.

RESOLVED: That Examiner John H. Fitzpatrick be requested to hand in his resignation as Examiner.

Commissioner Schieffelin reported that, after consultation with the Chief Examiner, he had arranged a set of rules for the guidance of candidates in examinations.

RESOLVED: That this Board recommend to the Mayor that Schedule B of the classification of positions in the Finance Department be amended by adding thereto "Chief Clerk to the Collector of City Revenue and Superintendent of Markets."

The Secretary reported that the Mayor had approved amendments to Regulation 30, and amendment transferring Pilot from Schedule F to A.

The Secretary reported that the eligible list for Chief of Battalion had been prepared, and re-certification made to the Fire Department.

The Secretary presented for consideration the question of classifying the Rapid Transit Commission, and was requested to secure complete data in regard to same.

A letter was presented from the Commissioner of Public Works, dated March 24, requesting that the examination papers of those persons on eligible list for Engineer Inspector be forwarded to him for his perusal. On motion, it was

RESOLVED: That, owing to the fact that we are responsible for the care of these records, and as experience has shown it to be inadvisable to permit same to leave the office, the Secretary be instructed not to allow records to leave the office of the Commission. Further, that the Secretary inform General Collis that he is at liberty to examine the papers referred to at the office of the Commission, and make such extracts as he chooses.

The Secretary stated that the eligible list for Warden of Ludlow Street Jail had been prepared, and certification therefrom made to the Sheriff.

The Secretary recommended that in examinations for First Grade Clerkship a special list be created, with reference to handwriting only.

The matter was referred to Secretary and Chief Examiner to report proposed motion to the Chairman.

A communication was submitted from the Department of Public Charities, dated March 25, certifying to the Commission for examination for promotion to position of Superintendent of Out-Door Poor Department, the names of Frederick E. Bauer, William F. Walsh and Christian Skoellin.

Commissioner Watson stated that the Social Reform Club had appointed a Committee of Three to inquire into Civil Service methods, and suggested that the records of the office be opened to said Committee. The suggestion was adopted, and the Secretary instructed to assist the Committee in its inquiry.

A letter was presented from General Collis, in response to request of this Commission for specifications as to his charge that there was no competent person on the eligible list for Keeper on Aqueduct, in which General Collis stated that he had no specifications to make.

Letters were presented from the Department of Public Parks, dated March 16 and 22, requesting the classification of the position of "Gardener's Apprentice" candidates to be between the age of eighteen and twenty-one years.

RESOLVED: That this Commission recommend to the Mayor that Schedule F of the Civil Service classification of positions

be amended, by adding thereto "Gardener's Apprentice", candidates to be between the age of eighteen and twenty-one years.

A communication, dated March 25, was presented from the Commissioner of Public Works, relative to promotion of Walter Purveyor Edward P. North to position of Consulting Engineer to succeed Stevenson Towle; of General Inspector of Street Openings Charles W. Barney to position of Water Purveyor; and of Assistant General Inspector of Street Openings Wisner B. Martin to the position of General Inspector of Street Openings.

The Secretary was instructed to request the Commissioner of Public Works to forward to this Commission the proper certificates, as required by Regulation 52.

A letter was presented from the Civil-Service Reform Association, requesting that the records and minutes of the Commission, excepting examination papers and eligible lists, be opened to the general public.

RESOLVED: Not to open the minutes to the public.

At the suggestion of Mr. Schieffelin the Secretary was instructed to inform the Secretary of the Civil Service Reform Association that the question hinges upon the publicity of the minutes, and in the opinion of the Commission there is sufficient publicity at present in that the proper persons can receive permission to inspect the minutes, and as extracts from the minutes are published monthly in the City Record.

MEETING OF THE COMMISSION, HELD MARCH 30, 1897.

RESOLVED: That the Sub-Committee be requested to confer with the Chief Examiner, and select specimen examination questions, to be added to the Annual Report.

Commissioner Schieffelin read a letter from G. S. Greene, Jr., Chief Engineer of Dock Department, dated March 29, relative to the grading of engineering positions.

RESOLVED: That the Mayor be requested to rescind that part of the amendment approved by him March 6 which relates to minimum compensation in engineering positions, so that the original resolution will only apply to the maximum.

The Secretary submitted a proposed resolution providing for an eligible list of Clerks, with special reference to handwriting, as instructed at the last meeting.

RESOLVED: that this Commission recommend to the Mayor the adoption of the following provision as an additional Civil Service Regulation:

At competitive examinations held for the position of Clerk a separate eligible list will be made up having handwriting as its basis; and, where a requisition is

made calling for good handwriting rather than proficiency in the other required subjects, certification will be made from such eligible list. Public notice of this rule will be given before each examination.

Commissioner Watson called attention to the fact that the experience questions in use at present made it possible for an examiner to identify a candidate.

RESOLVED: That the Examiners be requested to rate all other papers before those on experience, and to take up experience papers only after rating the other ones.

The Secretary reported in the matter of the classification of the Rapid Transit Commission.

RESOLVED: That this Commission recommend to the Mayor that the Civil Service classification of positions be amended by adding thereto "RAPID TRANSIT COMMISSION", and classifying therein the following positions:

<u>SCHEDULE A.</u>	Secretary, Chief Engineer.
<u>SCHEDULE F.</u>	Messenger.

RESOLVED: That this Commission recommend to the Mayor that Schedule C of the classification of positions in the Fire Department be amended, by adding thereto "Drill Master and Instructor."

A communication, dated March 30, was submitted from Commissioner Sturgis, of the Fire Department, stating, in response to communication of this Commission of the 26th instant, that he desired to transfer to the position of Driver and Trainer of Green Horses persons at present holding the position of Stableman, stating that it was essential that a Driver and Trainer of Green Horses should have a knowledge of signals and a knowledge of the location of the Buildings of the Department.

RESOLVED: That this Commission recommend to the Mayor that the classification of positions in the Fire Department be amended by transferring from Schedule G to F the position of "Stableman."

RESOLVED: That persons certified for the position of Machinist be required to pass a trade examination.

RESOLVED: That Cabinet Makers be certified from the eligible list of Carpenters who have been examined as such and who show evidence of their ability as Carpenters and Cabinet Makers.

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The following mental examinations were held during the month:

Sanitary Squad (Police) Health Department; Inspector of Plumbing, Light and Ventilation; Clerk; Stock and Bond Clerk, Finance Department (Promotion); First Grade Clerk, Civil Service Commission (Promotion); Telegraph Operator; Keeper; Weighmaster; Telephone Operator; Warden (County Jail); 2nd Grade Clerk, Dept. of Public Works (Promotion); Janitor, Board of Education (Engineer); Clerk (Indexing and Copying from Manuscript); Fireman; General Superintendent of Maintenance (Promotion); Superintendent of Maintenance (Promotion); Assistant Superintendent of Maintenance (Promotion); General Inspector (Promotion); Architectural Draughtsman; Building Inspector of Iron and Steel; Junior Clerk (Female); Janitor and Watchman; Driver and Trainer; 2nd Grade Clerk (Promotion); Carpenter-Building Inspector.

The following eligible lists were prepared during the month:

POSITION	NO. EXAMINED.	NO. ON LIST.
Stenographer and Typewriter, (Female)	31	16
Stenographer and Typewriter (Legal Forms)	14	10
Stenographer and Typewriter (Male)	7	5
Building Inspector of Iron & Steel,	5	1
Examiner, Law Department,	4	1
Stock & Bond Clerk, Finance Dept.)	1	1
1st Grade Clerk, Civil Service Comm.,	1	1
Messenger, Building Department,	85	65
Gardener,	23	9
Park Policeman,	4	4
Medical School Inspector,	216	82
Engineer Inspector,	26	9
Chief of Battalion (Promotion),	27	10
Keeper (Reinstatement),	2	0
General Supt. of Maintenance (Pro.),	1	1
Warden, County Jail,	13	8
2 Grade Clerk (Promotion),	2	1
Bridge Engineer & Draughtsman,	21	4
Telegraph Operator,	23	13
Telephone Operator,	12	3
Clerk,	52	5
	570	249

Appointments, etc. during the month were as follows:

Appointments,	190
Resignations,	34
Dismissals,	9
Promotions,	5
Transfers,	3
Reinstatements,	49

LABOR BUREAU.

Applications on file,	12,911
Applications filed during the month,	612
Appointments,	38
Resignations,	10
Promotions,	5
Reinstatements,	7
Transfers,	3
Trade examination,	3
Re-examinations,	15

THE EXPENSE ACCOUNT FOR THE MONTH IS AS FOLLOWS:

Office Staff, Clerks,	\$ 827.06	13
" " Examiners,	1,062.65	23
" " Labor Bureau,	315.00	
TOTAL,	\$2, 204.72	
Incidental Expenses---messenger, postage, telephone service, etc.,	\$ 54.90	
Expert Services,	396.90	
GRAND TOTAL,	\$2, 656.52	
Balance in Appropriation,	\$25, 500.25	
Total expenditures for March,	2, 656.52	
Balance of appropriation,	\$22, 843.73	

March

Appo



COMMISSIONERS.
 EVERETT P. WHEELER, CHAIRMAN.
 CHARLES W. WATSON,
 J. VAN VECHTEN OLCOTT,
 W. BYARD CUTTING,
 WILLIAM J. SCHIEFFELIN,
 F. G. IRELAND, CHIEF EXAMINER.
 S. WILLIAM BRISCOE,
 SECRETARY AND EXECUTIVE OFFICER.

NEW YORK CITY CIVIL SERVICE COMMISSION
 NEW CRIMINAL COURT BUILDING.

NEW YORK, March 30, 1897. 1897

Hon. William L. Strong,
 Mayor of the City of New York,
 City Hall, NEW YORK N.Y.

Dear Sir:-

I have the honor to submit herewith, for your approval, recommendations of the Commission that the Civil Service classification of positions be amended as follows:

Amendment to Schedule B of classification of Finance department, adding thereto "Chief Clerk to the Collector of City Revenue and Superintendent of Markets."

Amendment to Schedule F of classification of Department of Public Parks, adding thereto "Gardener's Apprentice."

Respectfully submitted,

William Briscoe
 Secretary.



COMMISSIONERS.
 EVERETT P. WHEELER, CHAIRMAN.
 CHARLES W. WATSON,
 J. VAN VECHTEN OLCOTT,
 W. AYARD CUTTING,
 WILLIAM J. SCHIEFFELIN,
 F. G. IRELAND, CHIEF EXAMINER.
 S. WILLIAM BRISCOE,
 SECRETARY AND EXECUTIVE OFFICER.

NEW YORK CITY CIVIL SERVICE COMMISSION
 NEW CRIMINAL COURT BUILDING.

NEW YORK, March 31, 1897. 189

Hon. William L. Strong,

Mayor of the City of New York,

City Hall, NEW YORK, N. Y.

Dear Sir:-

I have the honor to submit, for your approval, the following recommendations of the Commission, adopted at a meeting held March 30, 1897:

Recommendation that the Rapid Transit Commission be classified under Civil Service Regulations, as follows:
SCHEDULE A. Secretary, Engineer.
SCHEDULE F. Messenger.

Recommendation that the classification of positions in Fire Department be amended by adding thereto "Drill Master," and transferring Stableman from Schedule G to F.

Recommendation that that part of resolution approved March 6 which fixes the minimum salaries of engineering positions be rescinded.

Recommendation that additional regulation be adopted, relative to clerical positions.

Respectfully submitted,

S. William Briscoe
 Secretary.

At a meeting of the New York City Civil Service Commission, held March 30, 1897, it was

RESOLVED: That this Commission recommend to the Mayor that the Civil Service classification of positions be amended by adding thereto "RAPID TRANSIT COMMISSION", and classifying therein the following positions:

SCHEDULE A.

Secretary,
Chief Engineer.

SCHEDULE F.

Messenger.

The foregoing resolution is hereby approved.

NEW YORK,

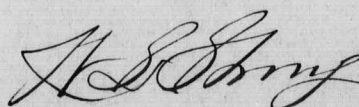
April 5th, 1897.

[Signature]
Mayor.

At a meeting of the New York City Civil Service Commission, held March 30, 1897, it was

RESOLVED: That the Mayor be requested to rescind that part of the amendment approved by him March 6 which relates to minimum compensation, so that the original resolution will only apply to the maximum.

The foregoing resolution is hereby approved.



Mayor.

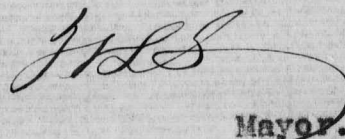
NEW YORK, *April 5th*, 1897.

At a meeting of the New York City Civil Service Commission, held March 30, 1897, it was

RESOLVED: That this Commission recommend to the Mayor the adoption of the following provision as an additional Civil Service Regulation:

At competitive examinations held for the position of Clerk a separate eligible list will be made up having handwriting as its basis; and, where a requisition is made calling for good handwriting rather than proficiency in the other required subjects, certification will be made from such eligible list. Public notice of this rule will be given before each examination.

The foregoing resolution is hereby approved.



Mayor.

NEW YORK, *April 5th*, 1897.

At a meeting of the New York City Civil Service Commission, held March 30, 1897, it was

RESOLVED: That this Commission recommend to the Mayor that Schedule C of the classification of positions in the Fire Department be amended, by adding thereto "DRILL MASTER AND INSTRUCTOR."

The foregoing resolution is hereby approved.

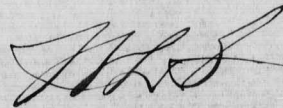

Mayor.

NEW YORK, *April 5th*, 1897.

At a meeting of the New York City Civil Service Commission, held March 30, 1897, it was

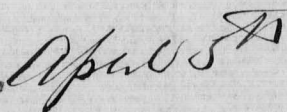
RESOLVED: That this Commission recommend to the Mayor that the classification of positions in the Fire Department be amended by transferring from Schedule G to F the position of "STABLEMAN".

The foregoing resolution is hereby approved.



Mayor.

NEW YORK,

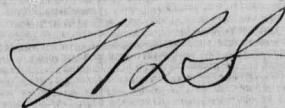


, 1897.

At a meeting of the New York City Civil Service Commission, held March 25, 1897, it was

RESOLVED: That this Commission recommend to the Mayor that Schedule F of the Civil Service classification of positions in the Department of Public Parks be amended by adding thereto "Gardener's Apprentice" candidates to be between the age of eighteen and twenty-one years.

The foregoing resolution is hereby approved.



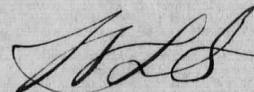
Mayor

NEW YORK, *April 5th* March, 1897.

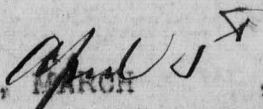
At a meeting of the New York City Civil Service Commission, held March 25, 1897, it was

RESOLVED: That this Commission recommend to the Mayor that Schedule B of the classification of positions in the Finance Department be amended by adding thereto "Chief Clerk to the Collector of City Revenue and Superintendent of Markets."

The foregoing resolution is hereby approved.



Mayor.

NEW YORK,  MARCH, 1897.



NEW YORK CITY CIVIL SERVICE COMMISSION
NEW CRIMINAL COURT BUILDING.

COMMISSIONERS.
EVERETT P. WHEELER, CHAIRMAN.
CHARLES W. WATSON,
J. VAN VECHTEN OLCOTT,
W. AYARD CUTTING,
WILLIAM J. SCHIEFFELIN,
F. G. IRELAND, CHIEF EXAMINER.
S. WILLIAM BRISCOE,
SECRETARY AND EXECUTIVE OFFICER.

NEW YORK, April 9, 1897. 189

The following is an extract from the Minutes of the New York City Civil Service Commission, meeting of March 25, 1897.

"On recommendation of the Sub-Committee, the following
"bills for expert services as Examiners were approved,
"and the Secretary instructed to forward same to Finance
"Department:

"Bill of Dr. Stephen Smith Burt, for \$376.90

""

William Briscoe
Secretary.



COMMISSIONERS.
 EVERETT P. WHEELER, CHAIRMAN
 CHARLES W. WATSON,
 J. VAN VECHTEN OLCOTT,
 W. HAYARD CUTTING,
 WILLIAM J. SCHIEFFELIN,
 F. G. IRELAND, CHIEF EXAMINER.
 S. WILLIAM BRISCOE,
 SECRETARY AND EXECUTIVE OFFICER.

NEW YORK CITY CIVIL SERVICE COMMISSION
 NEW CRIMINAL COURT BUILDING.

NEW YORK, April 9, 1897. 189

Frederick J. Phillips,

Warrant and Bond Clerk,

Mayors Office, City Hall, N.Y.

Dear Sir:-

I herewith enclose an extract from the Minutes of the New York City Civil Service Commission, as per your request.

I desire also to inform you that in the case of Dr. Stevenson Smith Burt who submitted his bill for expert services rendered to this Commission, was appointed as Expert by the Commission as shown by the Minutes. Further that the bill was verified and approved by the Chief Examiner, referred to the Sub-Committee (Commissioners Cutting & Watson) recommended approved to the Supervisory Board, and approved by them March 25, as per enclosed certificate.

Respectfully yours,

William Briscoe
 Secretary.

6.

(Commissioners Griffin & Watson) recommended approved to the Super-
approved by the Chief Engineer, referred to the Sub-Committee
as shown by the Minutes. Further that the bill was verified and
dated to this Commission, was appointed as expert by the Commission
Stevenston Smith Burt who signed and his bill for expert services for
I desire also to inform you that in the case of Dr.
New York City Civil Service Commission, as per your request.

I herewith enclose as enclosed from the Minutes of the

Dear Sir:-

Minors of Jico, City Hall, N.Y.

Griffin & Watson, New York City.



COMMISSIONERS.
EVERETT P. WHEELER, CHAIRMAN.
CHARLES W. WATSON,
J. VAN VECHTEN OLCOTT,
W. BYARD CUTTING,
WILLIAM J. SCHIEFFELIN,
F. G. IRELAND, CHIEF EXAMINER.
S. WILLIAM BRISCOE,
SECRETARY AND EXECUTIVE OFFICER.

NEW YORK CITY CIVIL SERVICE COMMISSION
NEW CRIMINAL COURT BUILDING.

NEW YORK, April 7, 1897. 189

Hon. William L. Strong,

Mayor of the City of New York,

No. 6 City Hall, NEW YORK, N. Y.

Dear Sir:-

I have the honor to submit herewith, for your approval, recommendation of the Commission, adopted at a meeting held on the 6th instant, that the Civil Service classification of positions in the Board of Education be amended by classifying in Schedule A and subjecting to non-competitive examination the employees on the Nautical School Ship.

Respectfully,

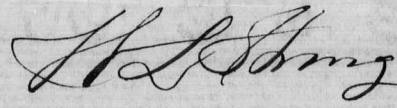
S. William Briscoe
Secretary.

(Enclosure.)

AT a meeting of the New York City Civil Service Commission, held April 6, 1897, it was

RESOLVED: That this Commission recommend to the Mayor that Schedule A of the Civil Service classification of positions in the Board of Education be amended by adding thereto all employees in the Nautical School as subject to non-competitive examination. Further, that the Secretary be authorized to accept the certificate of the Board of Education to the effect that all appointments to positions in the Nautical School have been made in full compliance with the Civil Service laws and regulations.

The foregoing resolution is hereby approved.


Mayor.

NEW YORK, April 14, 1897.

AT a meeting of the NEW YORK CITY CIVIL SERVICE COMMISSION, held April 26, 1897, it was

RESOLVED: That this Commission recommend to the Mayor that the Civil Service classification of positions be amended by adding thereto, in Schedule F, the position of interpreter.

The foregoing resolution is hereby approved.

WLS
Mayor.

NEW YORK, April 26th, 1897.



NEW YORK CITY CIVIL SERVICE COMMISSION
NEW CRIMINAL COURT BUILDING.

COMMISSIONERS.
EVERETT P. WHEELER, CHAIRMAN.
CHARLES W. WATSON,
J. VAN VECHTEN OLCOTT,
W. BAYARD CUTTING,
WILLIAM J. SCHIEFFELIN,
F. G. IRELAND, CHIEF EXAMINER.
S. WILLIAM BRISCOE,
SECRETARY AND EXECUTIVE OFFICER.

NEW YORK, April 29, 1897. 189

Hon. William L. Strong,
Mayor of the City of New York,
City Hall, NEW YORK, N. Y.

Dear Sir:-

I have the honor to submit herewith, for your approval, resolution of the Commission, adopted at a meeting held on the 26th instant, recommending the classification of the position of Interpreter.

Respectfully,

(Enclosure.)

William Briscoe
Secretary.