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Examiners, Board of

1913, Sept.

BOARD OF EXAMINERS
OF THE CITY OF NEW YORK,

GEORGE A. JUST, CHAIRMAN
WILLIAM CRAWFORD, ROBERT MAYNICKE.

LEWIS HARDING, JOHN KENLON.
CHARLES G. SMITH, JOHN R. LEO.

CHARLES BUEK

NO. 1 MADISON AVENUE,

ROOMS 6027 & 6028.

EDWARD V. BARTON, CLERK OF BOARD.

CECIL F. SHALLCROSS

10/3
BOROUGH OF MANHATTAN, September 30th 1913

HON. A. L. KLINE,

Mayor, The City of New York,

Dear Sir:

In reply to your esteemed favor of the 25th inst., relative to increase in appropriation for this Board for the year 1914, I beg to enclose you copy of the communication addressed to the late Mayor Gaynor by the Chairman on this subject, dated August 13th 1913; which, I think, answers your inquiry in detail.

If you deem it advisable, I will be glad to wait upon you with further explanation.

Awaiting your commands, I beg to remain

Yours most respectfully,

Edw. V. Barton
Clerk.

(Enclosure)

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GAJ (COPY)
AD

BOROUGH OF MANHATTAN, August 13, 1913.

HON. WILLIAM J. GAYNOR,

Mayor, The City of New York,

City Hall,

Dear Sir:

The Board of Examiners transmits herewith its departmental estimate for the year 1914. In amplification of the data set forth in the forms provided by the Budget Committee, the Board begs to state, using Code numbers for the year 1913:

Code No. 2081: This comprises salaries only of regular employees. It is unchanged, except so far as it relates to the Clerk of the Board, for whom the Board asks an increase of \$600. The Clerk has entire supervision of the office. He answers all communications, files all letters and appeals, is present at all Board meetings, and assists in the consideration of all appeals. He maintains the books of the Board, makes up the payrolls, and attends to the correspondence between the Board, appellants, the heads of public departments and the Bureau of Buildings in all boroughs. He supervises the work of all the other employees of the Board, as set forth in the schedule. The Clerk is not subject to the competitive rules of the Civil Service. The present incumbent has filled this responsible and delicate office for the last seven years without any increase in salary. It is for all these reasons that the Board asks that this salary increase be granted.

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-----#2.

BOROUGH OF MANHATTAN,

Code No. 2082 relates to wages of temporary employees, and has but~~h~~one item, as allowed by the Budget for 1913.

Code No. 2083 relates to fees and commissions. Application is herein made for 72 sessions of the Board as against 61 sessions allowed in the Budget for 1913. The Board believes it imperative to hold this number of sessions, in order that appeals may~~b~~e decided promptly, and without delay to the public engaged in building operations.

Code No. 2084 relates to office supplies and remains as in the Budget for 1913, excepting only that the item stationery has been increased from \$15.75 to \$43.70. The amount allowed in the Budget for 1913 was found insufficient.

Code No. 2085 relates to office equipment. This item has been increased from \$15.95, allowed in 1913, to \$115. (7) Heretofore, these items were furnished from a contingency fund, allowed by the Budget Committee up to and including the year 1912.

Code No. 2086 relates to repairs. This item is increased from \$9 to \$49. (7)

Code No. 2087 relates to carfare, and remains the same as the allowance for 1913.

Code No. 2088 relates to telephone service, and remains the same as allowed in the Budget for 1913.

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-----#3.

BOROUGH OF MANHATTAN,

(7) The Board has added the heading "Contingencies", in amount \$100. This amount is requested in view of the contemplated removal of the Board rooms to the new Municipal Building.

The total amount of this estimate is \$11,000. Not less than this amount was allowed the Board up to January 1911.

The Board asks for the favorable consideration of this estimate, and begs to remain

Respectfully,

(Signed) Geo. A. Just,

Chairman.